

# Funclub Fees & Terms and Conditions

(prices correct as of 1<sup>st</sup> April 2019)

## Before & After School Fees

Breakfast & Afternoon Tea included

<b>Morning Session</b> – From 7.30am including breakfast	£7.10
<b>Afternoon Session</b> – Until 6pm including afternoon tea	£13.05
<b>Both Morning and Afternoon session</b> – in one day	£18.15
<b>Full time rate</b> – Every morning and afternoon (discounted)	£17

## School Holiday Fees

Breakfast & Afternoon Tea included

\*Please Provide a Packed Lunch\*

<b>Full Time</b> - Mon-Fri 7.30am-6.00pm	£95
<b>Full Time School Session</b> - Mon-Fri 9.00am-3.00pm	£75
<b>Full Day</b> - 7:30am-6.00pm	£24
<b>School Session</b> - 9.00am-3.00pm	£19
<b>Sessional Rate</b> - Morning (7:30am-12:30am) or Afternoon (1.00pm-6.00pm)	£16

## Additional Charges

*During Usual Opening Hours* – If you collect your child late, or bring them early for their planned session, we will charge **£2.50 per half hour** or part of. *After 6pm* – For collections after the Funclub has closed, we will charge **£10.00 per 15 minutes**, per child.

Forgotten Packed Lunch Charge (school holidays only) **£5**

Booking fee £25 must be paid with your Parent contract (includes a settling in session.)

## Terms and Conditions of Place

- Funclub prices are for Children Attending Full Time School only, from Reception class upwards. Children not yet starting Reception are charged at the Nursery Rate
- **Opening times** The Funclubs are open from 7:30am until 6:00pm for 51 weeks a year, closing at 6:00pm Christmas Eve reopening the day after New Year's Day Bank Holiday. We are also closed Bank Holidays, **including Good Friday**. There is no reduced fee during bank holiday weeks during term time.
- **Before and After School Places** are booked, and charged for, on a **term-time only** basis on the settings' local authorities academic calendar, there is no discount for training days, unexpected school closures, or absence due to illness etc.
- **Fees for School Holidays** are charged on a 'pay-as-you-go' basis and fees are payable upfront and non-refundable, no credit will be issued for non-attendance. Days are not transferable from week to week, carried over or banked.
- **Termination of your contact with us** We need 1 months' notice to cancel a place, or for any reduction in hours, we accept email for this.
- **Payments and Invoicing** You will be invoiced on the 20<sup>th</sup> of the previous month and all payment must be made by the 1<sup>st</sup> of the month.
- We accept Childcare Vouchers and the Government Tax Free Childcare payment scheme, for more information on this please call Head Office on (0113) 2556394 or speak to your Nursery Manager.
- **Charges for late payments** In order to minimise costs we do not allow credit. Fees are due in advance by the 1st of each month. Fees paid late will incur a "Late Payment Fee" of £25 on a monthly basis. Consistent late payments will result in your place being withdrawn. Should we need to pass your debt on for collection on our behalf you will be responsible for all costs added by the collection agency. Current costs are an administration cost of £50 and a referral cost of 50% of any amount outstanding.