



and Conditions

Nursery Fees and Terms

(Prices correct from 1st April 2019)

Full Day Care Prices:

Full Day (7.30-6pm) £48.50

Half Day (7.30-12.30pm/1-6pm) £32

Hourly Rate £7

A 15% discount is applied for children attending a full time week.

Funded places - We offer the government funded places for children aged 2, 3 and 4 years free of charge, hours booked over and above the allocated entitlement will be charged at £7 per hour (or part of an hour). **Full day places will be charged 1hr - £7**

Wrap-Around to local Nursery School

Hourly rate (or part of) - £7 Collection/Drop off to school - £3

Opening times The nurseries are open from 7:30am until 6:00pm for 51 weeks a year, closing at 6:00pm Christmas Eve reopening the day after New Year's Day Bank Holiday. We are also closed Bank Holidays, **including Good Friday and one day a year for staff training**. We charge for 51 weeks per year, there is no reduced fee during bank holiday weeks or training day. Days are not transferable from week to week. **Absences must be paid for - Including holidays and sick days.**

What's Included

Our prices include;

- All meals whilst your child is in attendance, prepared by the Nursery cook
 - Breakfast is served between 7:30am – 8:45am
 - 2-course hot lunch at 11:30am
 - 2-course afternoon tea at 3:30pm
 - Mid-morning and mid-afternoon healthy snacks
- All nappies, wipes, sudocrem
- Whilst a weaning menu is fully included, you will need to provide your choice of formula/breast milk for your baby.

WE'RE HERE TO HELP!

If you would like to discuss any of our places, or how best to utilise your Government Funded Hours, please call our team at Head Office on (0113) 2556394 or email info@littlepeoplenurseries.co.uk.

2nd Child Discount We offer a 10% discount on your oldest child when a second or subsequent children starts with us, providing your oldest child is under 3. If your child is over 3 years they will be eligible for FEEE which means your fees are already discounted. There is also no booking fee when booking in a sibling.

Term-time places are booked in line with the academic year of the settings Local Authority and have a minimum booking of 3 days per week.

Variable places are charged at higher rate of **£52** and have a minimum booking of 3 days per week.

Additional Charges A non-refundable booking fee of £50 is required with your application. This includes 3 hours visits for your child and covers a home visit for your child before starting, we will discuss with you. The booking fee is waived for Fully funded FEEE places taking up no-extras, and siblings of existing customers with us.

During Usual Opening Hours – If you collect your child late, or bring them early for their planned session, we will charge **£7 per hour** or part of, hours are not split.

After 6pm – For collections after the nursery has closed, we will charge **£10.00 per 15 minutes**, per child.

Termination of your contact with us We need 1 months' notice to cancel a place, or for any reduction in hours, we accept email for this.

Funded Places only You are required to provide evidence of funding, and complete relevant paper work as requested by your nursery manager, failure to do this will result in a full charge for the Nursery Place booked. You will need to sign your contract for the funding BEFORE using your funded hours – failure to do so may result in you having to pay for the place. **PLEASE NOTE:** Regular attendance is expected or this may impact your funding.

Payments and Invoicing You will be invoiced on the 1st of the month and expected to clear this in full by 7th of the month.

We accept Childcare Vouchers and the Government Tax Free Childcare payment scheme, for more information on this please contact Head Office on (0113) 2556394 to or speak to your Nursery Manager.

Charges for late payments In order to minimise costs we do not allow credit. Fees are due in advance by the 7th of each month. Fees paid late will incur a “Late Payment Fee” of £25 on a monthly basis. Consistent late payments will result in your place being withdrawn. Should we need to pass your debt on for collection on our behalf you will be responsible for all costs added by the collection agency. Current costs are an administration cost of £50 and a referral cost of 50% of any amount outstanding.